



QUAD ENVIRONMENTAL & SUSTAINABILITY POLICY

Mission & Ambition

QUAD is committed to ongoing action to minimise the impact of our activities on the environment, with sustainability at the heart of our organisation. QUAD opened in 2008 and was designed and built with sustainability and environmental concerns in mind and we remain committed to reducing our impact on the environment. We have implemented a range of initiatives and will review our environmental activities on an annual basis to continue to improve our environmental performance.

Contributing to positive environmental change, QUAD is engaging with the values of our audiences, funding and partnership requirements. The other factor is cost saving, contributing to organisational resilience with energy saving measures. It is our intention to reduce our carbon footprint, increase recycling, reduce reliance on packaging and print, minimise waste and improve efficiencies on finite natural resources throughout the company's operations and all departments.

QUAD Business Objectives

We will focus on our environmental credentials through improved utility usage in our building with a longer-term aim of carbon neutrality by March 2026.

We are committed to continuously improve our environmental performance by:

- Identifying and complying with environmental legislation and regulations relevant to our business.

We will do this by conserving natural resources and reducing waste as far as possible through:

- Minimising waste by continually evaluating operations and ensuring they are as efficient as possible. Promote efficient use of materials and resources throughout the organisation.
- Actively promote recycling in the venue and among our customers and suppliers, and also in the staff office and break areas.
- We will endeavour to repurpose and reuse or recycle everything that we can from our exhibitions and throughout the QUAD building to avoid sending recyclables to landfill.

Minimising energy consumption as far as possible by:

- Review utilities and energy usage (eg: Gas, Electric, Water and Waste Management) and benchmark annual performance.
- Aim to reduce our carbon footprint in relation to the Café bar by using local suppliers where possible, eliminating single use plastics, incorporating recyclable, compostable service equipment. We encourage refills of hot drinks and use compostable packaging for take-out items.
- Using additional heating only when necessary to maintain a comfortable working environment.
- Switching off all electrical equipment when not in use.



- Giving due consideration to environmental issues and energy performance in the running of our building.

Taking into consideration environmental concerns when making any investment decisions.

- Make environmentally sound procurement decisions, prioritising local and green suppliers.
- Meet or exceed all environmental legislation that relates to QUAD.
- Integrate the consideration of environmental concerns and impacts into decision making and activities.

Assessing, on a continuous basis, the environmental impact of all of QUAD's activities.

- We have minimised our usage of paper for marketing materials and use environmentally responsible print materials where possible.
- We use environmentally friendly office systems and aim to achieve a paper-free office.
- Promote environmental awareness among our employees and encourage environmentally responsible decisions to minimise individual environmental impact.
- Communicate our environmental commitment and environmental sustainability plans to audiences, stakeholders, clients and staff and encourage them to support it.
- Influencing QUAD customers and staff as to the importance of environmental sustainability. Encouraging the use of less polluting forms of transport amongst Board members, staff, and volunteers, whilst ensuring we can maintain an efficient and effective service.
- Making efficient use of guidance resources available via signposting from Arts Council England, Julie's Bicycle and Gallery Climate Coalition, and through registration with Action Sustainability.

Implementation and continuous improvement

QUAD's Environmental & Sustainability Policy will be a key responsibility of the Maintenance Technician post (June 2023) supported by QUAD CEO, Senior Management Team and the Board of Trustees alongside a designated 'QUAD Environmental & Sustainability Sub-Group'. This will ensure that the policy and the decisions required implementing it are constantly monitored and reviewed to maintain sustainability as a key focus within the operation of QUAD.

The QUAD Board of Trustees have ultimate responsibility for the environmental and sustainability performance of the organisation and will ensure that appropriate resources are made available to aid the effective implementation of this policy.

This Environmental & Sustainability Policy will be reviewed on an annual basis and will be adapted to any future changes within QUAD or changes in legislation that apply to our business.

To ensure we meet these commitments we will:

- Aim to ensure that our policy and practice is BS8901 compliant as a minimum standard.
- Set and monitor key objectives and targets for managing our environmental performance at least annually.
- Provide the Board of Trustees, through the Senior Management Team or relevant Sub-group committee with regular updates on environmental policies and performance.



Communication

We will ensure that staff are aware of and understand this Environmental & Sustainability Policy; also key environmental issues relating to our business, and their roles and responsibilities in relation to these.

It is also our goal to communicate this policy and aims to our stakeholders, suppliers, contractors and service users to gain their support in tackling environmental issues and to encourage them to take responsibility for their own impacts on the environment.

This statement represents our general position on environmental issues, and the policies and practices we will apply in conducting our business.

Signed by:

.....MARK GREGORY.....

Chair, Board of Trustees, QUAD Ltd and QUAD Enterprises

Policy developed:	January 2010
Last amended:	June 2023
Date adopted:	January 2010
Date last reviewed:	June 2023
To Be Reviewed:	June 2024
Consultation/approval:	Derby QUAD Board
Lead Officer:	QUAD Maintenance Technician
Training Needs:	Induction for all staff

June 2023